

# User profile

## Jobseeker



# Jobseeker

## Main permissions

ALL EVENTS ALL EXHIBITORS ALL JOBS ABOUT

Site search

Logout My Account

**JOBSEEKER-TEST**

**JOBSEEKER TOOLKIT**

- View your profile
- Edit your profile
- Your account settings
- Jobs I applied for
- My Events
- E-Tickets
- Recommended jobs
- Interviews - agenda
- Interviews invitations

**Jobseeker**

**Nationality (Citizen of):** Poland

**Country of residence :** Poland

**Gender:** M

**Age group:** 25-34

**Employment Status:** Jobseeker

**Education Level:** University studies (Bachelor)

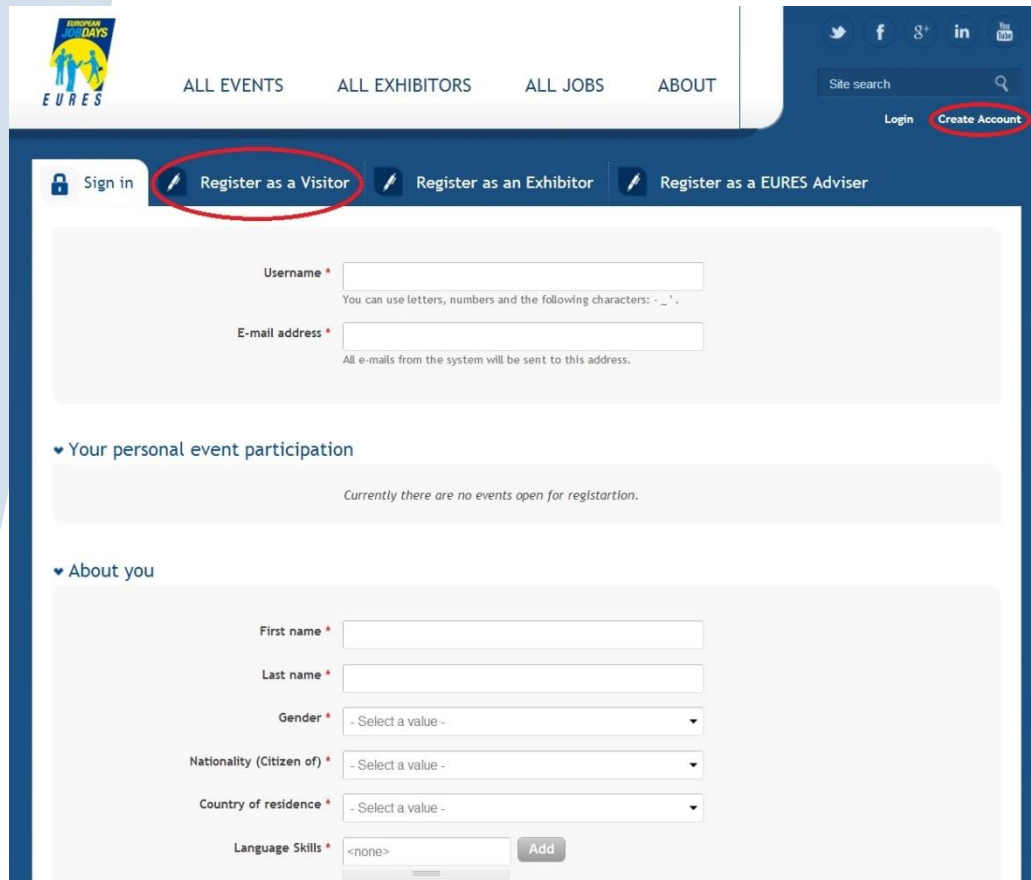
**Language Skills:** English › Good  
French (Français) › Basic  
German (Deutsch) › Good  
Polish (Polski) › Very good

**Education Field:** IT / Computer

**Duration of work experience:** More than 5 years

- Manage events;
- Upload CV;
- Apply for job offers;
- View job offers you applied for;
- Cancel job applications;
- View job recommendations based on our job matching system;
- Request, manage and edit job interviews.

# Jobseeker Registration process

A screenshot of the EURES website's registration page. The page has a dark blue header with the EURES logo on the left and navigation links: "ALL EVENTS", "ALL EXHIBITORS", "ALL JOBS", and "ABOUT". On the right side of the header, there are social media icons for Twitter, Facebook, Google+, LinkedIn, and YouTube, a search bar labeled "Site search", and "Login" and "Create Account" buttons. The "Create Account" button is circled in red. Below the header, there is a dark blue navigation bar with a "Sign in" button and three registration options: "Register as a Visitor" (circled in red), "Register as an Exhibitor", and "Register as a EURES Adviser". The main content area is white and contains a registration form. The form has two main sections: "Your personal event participation" and "About you". The "About you" section includes fields for "First name", "Last name", "Gender", "Nationality (Citizen of)", "Country of residence", and "Language Skills". The "Language Skills" field has a dropdown menu with "<none>" selected and an "Add" button.

1. Click “Create Account” and choose “Register as a Visitor” in the tab menu.

# Jobseeker Registration process

[Sign in](#) [Register as a Visitor](#) [Register as an Exhibitor](#) [Register as a EURES Adviser](#)

**Username \***   
You can use letters, numbers and the following characters: - \_ ' .

**E-mail address \***   
All e-mails from the system will be sent to this address.

▼ **Your personal event participation**

*Currently there are no events open for registration.*

▼ **About you**

**First name \***

**Last name \***

**Gender \***

**Nationality (Citizen of) \***

**Country of residence \***

**Language Skills \***

**Age group \***

**Education Level \***

2. Fill out the mandatory fields in the form.

- At this stage, you can upload your CV or retrieve your EURES CV.

# Jobseeker Registration process

3. Submit your application form by clicking the “Create new account” button.

▼ Retrieve your EURES CV

My EURES username

My EURES account number


To find your My EURES account number, log in to [eures.europa.eu](https://eures.europa.eu) and go to “My EURES” and click on “My EURES” in the left column. Your account number is displayed on the main page.

[Retrieve your cv list](#)

I would like to receive information on new and upcoming events

I would like my account to remain accessible for other events, until I delete it myself.  
(Otherwise it will be deleted after 12 weeks - please refer to the “Privacy statement and specific conditions”)

I have read the legal notice and the privacy statement and specific conditions and agree to their terms and conditions. \*

Word verification \*  (verify using audio)

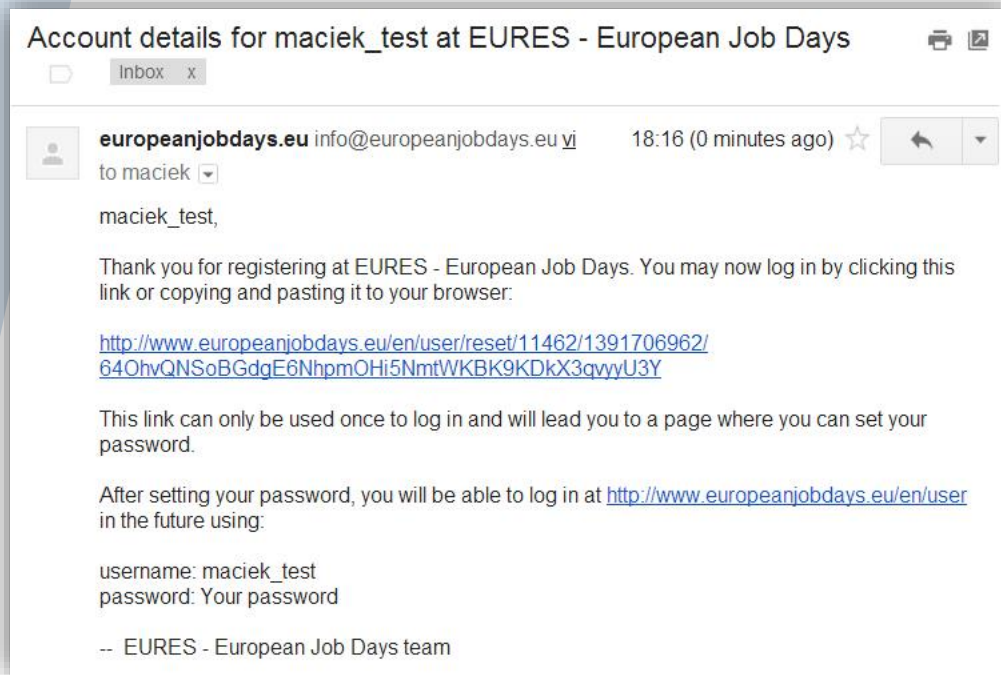
Type the characters you see in the picture above; if you can't read them, submit the form and a new image will be generated. Not case sensitive.

[CREATE NEW ACCOUNT](#) ▶

ALL EVENTS ALL EXHIBITORS ALL JOBS ABOUT CONTACT

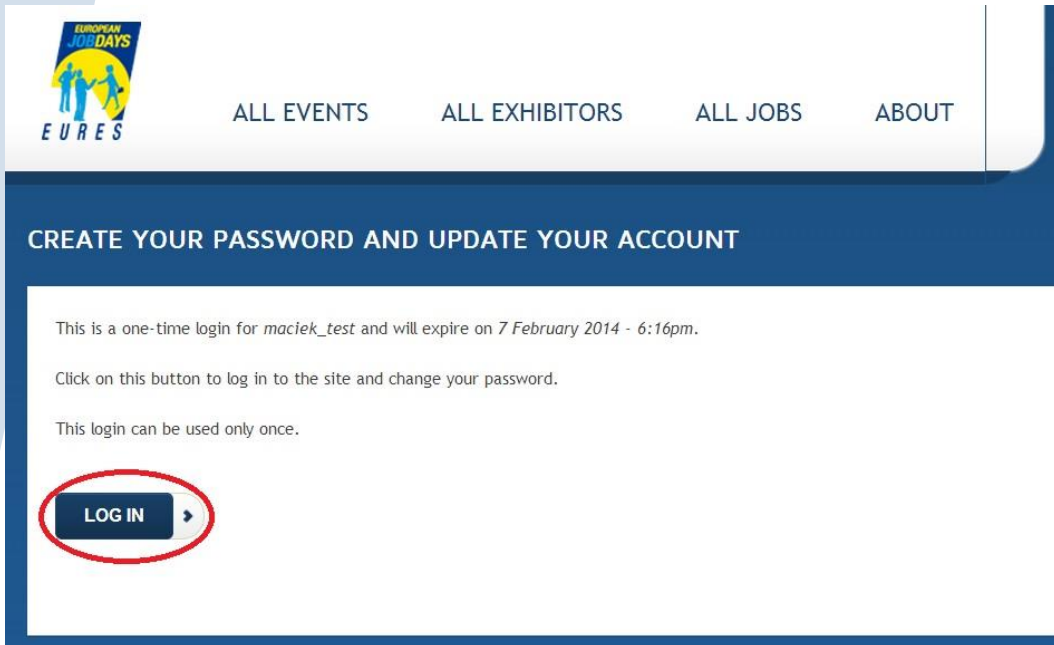
ENGLISH FRANÇAIS PORTUGUÊS NEDERLANDS

# Jobseeker Registration process



4. Check your Inbox and follow the instructions you find in the welcome mail.

# Jobseeker Registration process

A screenshot of the EURES website's registration process. The top navigation bar includes the EURES logo and links for 'ALL EVENTS', 'ALL EXHIBITORS', 'ALL JOBS', and 'ABOUT'. Below this is a dark blue header with the text 'CREATE YOUR PASSWORD AND UPDATE YOUR ACCOUNT'. The main content area contains a message: 'This is a one-time login for maciek\_test and will expire on 7 February 2014 - 6:16pm. Click on this button to log in to the site and change your password. This login can be used only once.' A dark blue button with the text 'LOG IN' and a right-pointing arrow is circled in red.

5. Use the one-time login provided in the mail and change your password in order to start using your new EJD account.



Chapter 2B  
Jobseeker

# Jobseeker registration

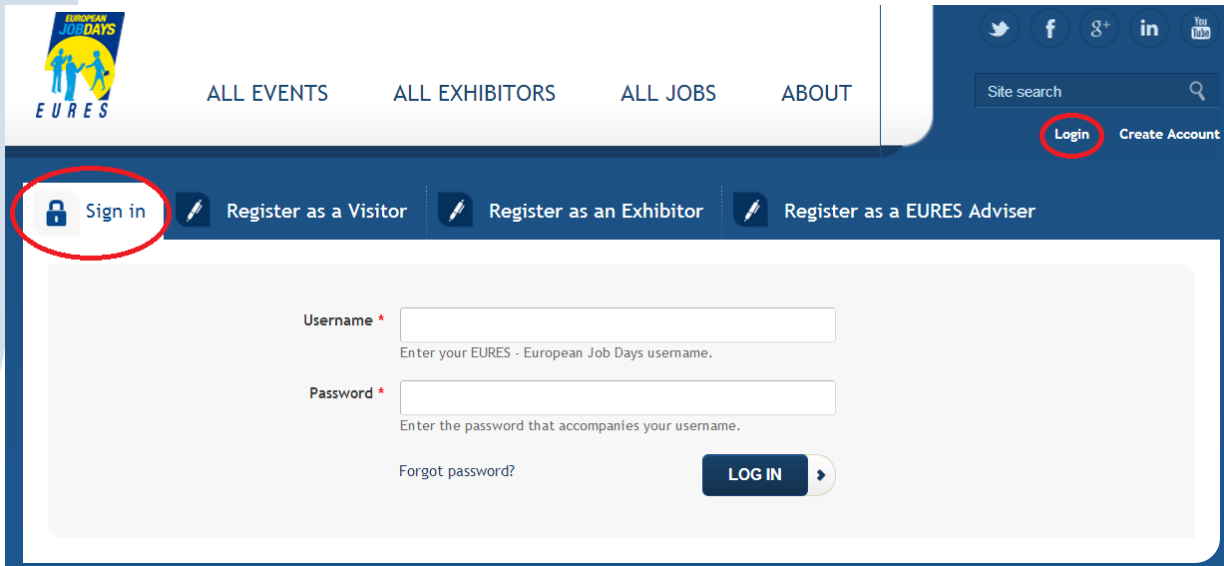
## Video tutorial

[Link](#)

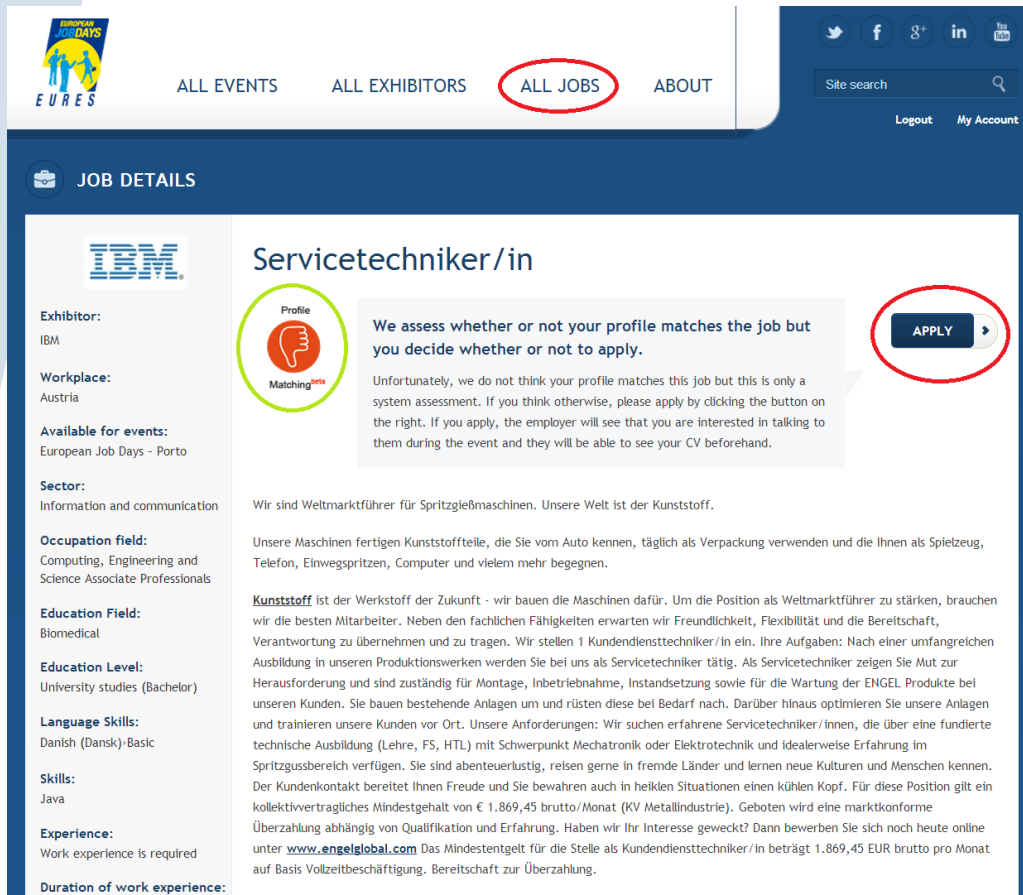


# Jobseeker Interview scheduling

1. Click the “Login” button and sign in.

A screenshot of the EURES website's login page. The page has a dark blue header with the EURES logo on the left and navigation links: "ALL EVENTS", "ALL EXHIBITORS", "ALL JOBS", and "ABOUT". On the right side of the header, there are social media icons for Twitter, Facebook, Google+, LinkedIn, and YouTube, a "Site search" input field, and "Login" and "Create Account" buttons. Below the header is a dark blue navigation bar with four options: "Sign in" (with a lock icon and circled in red), "Register as a Visitor" (with a pencil icon), "Register as an Exhibitor" (with a pencil icon), and "Register as a EURES Adviser" (with a pencil icon). The main content area is a light gray box containing a login form with "Username" and "Password" fields, each with a red asterisk and a placeholder text. Below the password field is a "Forgot password?" link. A dark blue "LOG IN" button with a right-pointing arrow is at the bottom right of the form.

# Jobseeker Interview scheduling



ALL EVENTS ALL EXHIBITORS **ALL JOBS** ABOUT

Site search

Logout My Account

**JOB DETAILS**

**IBM**

**Servicetechniker/in**

Exhibitor: IBM

Workplace: Austria

Available for events: European Job Days - Porto

Sector: Information and communication

Occupation field: Computing, Engineering and Science Associate Professionals

Education Field: Biomedical

Education Level: University studies (Bachelor)

Language Skills: Danish (Danisk)-Basic

Skills: Java

Experience: Work experience is required

Duration of work experience:

**Profile**

**Matching**

We assess whether or not your profile matches the job but you decide whether or not to apply.

Unfortunately, we do not think your profile matches this job but this is only a system assessment. If you think otherwise, please apply by clicking the button on the right. If you apply, the employer will see that you are interested in talking to them during the event and they will be able to see your CV beforehand.

**APPLY**

Wir sind Weltmarktführer für Spritzgießmaschinen. Unsere Welt ist der Kunststoff.

Unsere Maschinen fertigen Kunststoffteile, die Sie vom Auto kennen, täglich als Verpackung verwenden und die Ihnen als Spielzeug, Telefon, Einwegspritzen, Computer und vielem mehr begegnen.

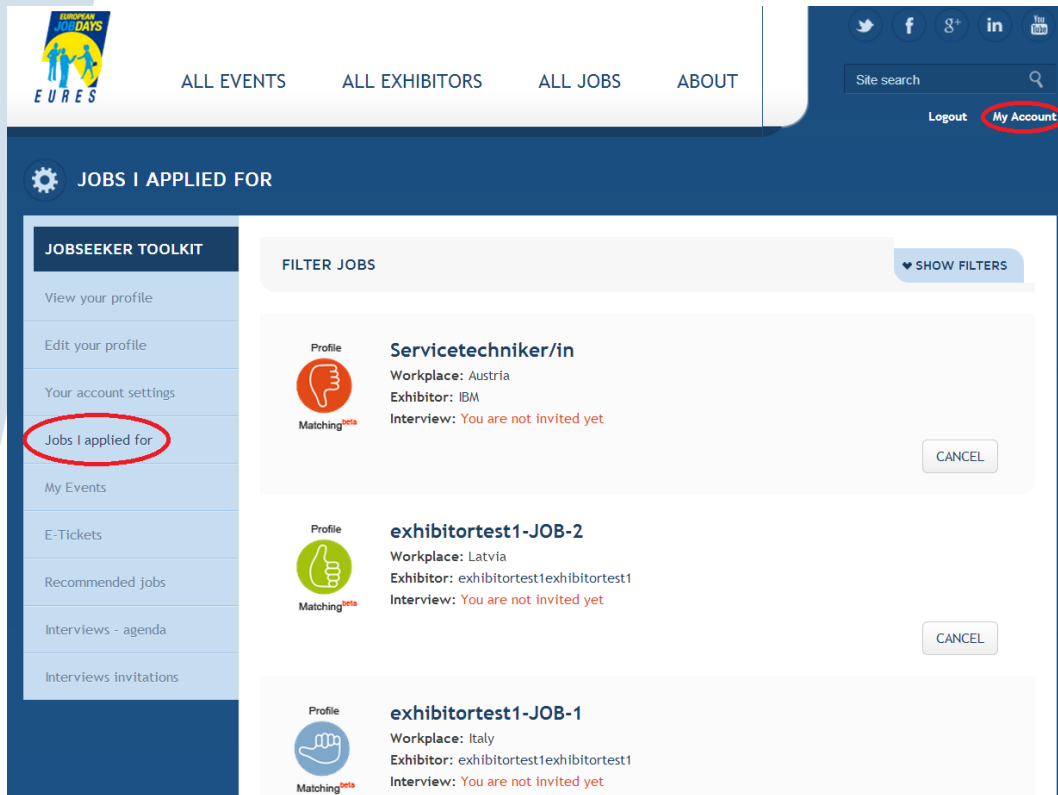
**Kunststoff** ist der Werkstoff der Zukunft - wir bauen die Maschinen dafür. Um die Position als Weltmarktführer zu stärken, brauchen wir die besten Mitarbeiter. Neben den fachlichen Fähigkeiten erwarten wir Freundlichkeit, Flexibilität und die Bereitschaft, Verantwortung zu übernehmen und zu tragen. Wir stellen 1 Kundendiensttechniker/in ein. Ihre Aufgaben: Nach einer umfangreichen Ausbildung in unseren Produktionswerken werden Sie bei uns als Servicetechniker tätig. Als Servicetechniker zeigen Sie Mut zur Herausforderung und sind zuständig für Montage, Inbetriebnahme, Instandsetzung sowie für die Wartung der ENGEL Produkte bei unseren Kunden. Sie bauen bestehende Anlagen um und rüsten diese bei Bedarf nach. Darüber hinaus optimieren Sie unsere Anlagen und trainieren unsere Kunden vor Ort. Unsere Anforderungen: Wir suchen erfahrene Servicetechniker/innen, die über eine fundierte technische Ausbildung (Lehre, FS, HTL) mit Schwerpunkt Mechatronik oder Elektrotechnik und idealerweise Erfahrung im Spritzgussbereich verfügen. Sie sind abenteuerlustig, reisen gerne in fremde Länder und lernen neue Kulturen und Menschen kennen. Der Kundenkontakt bereitet Ihnen Freude und Sie bewahren auch in heiklen Situationen einen kühlen Kopf. Für diese Position gilt ein kollektivvertragliches Mindestgehalt von € 1.869,45 brutto/Monat (KV Metallindustrie). Geboten wird eine marktconforme Überzahlung abhängig von Qualifikation und Erfahrung. Haben wir Ihr Interesse geweckt? Dann bewerben Sie sich noch heute online unter [www.engelglobal.com](http://www.engelglobal.com) Das Mindestentgelt für die Stelle als Kundendiensttechniker/in beträgt 1.869,45 EUR brutto pro Monat auf Basis Vollzeitbeschäftigung. Bereitschaft zur Überzahlung.

2. Go to “All Jobs” and click the job offer you are interested in.

- You can apply for job offers by clicking the “Apply” button.
- You may want to use our job matching system to see if you fit the job requirements.

# Jobseeker

## Interview scheduling

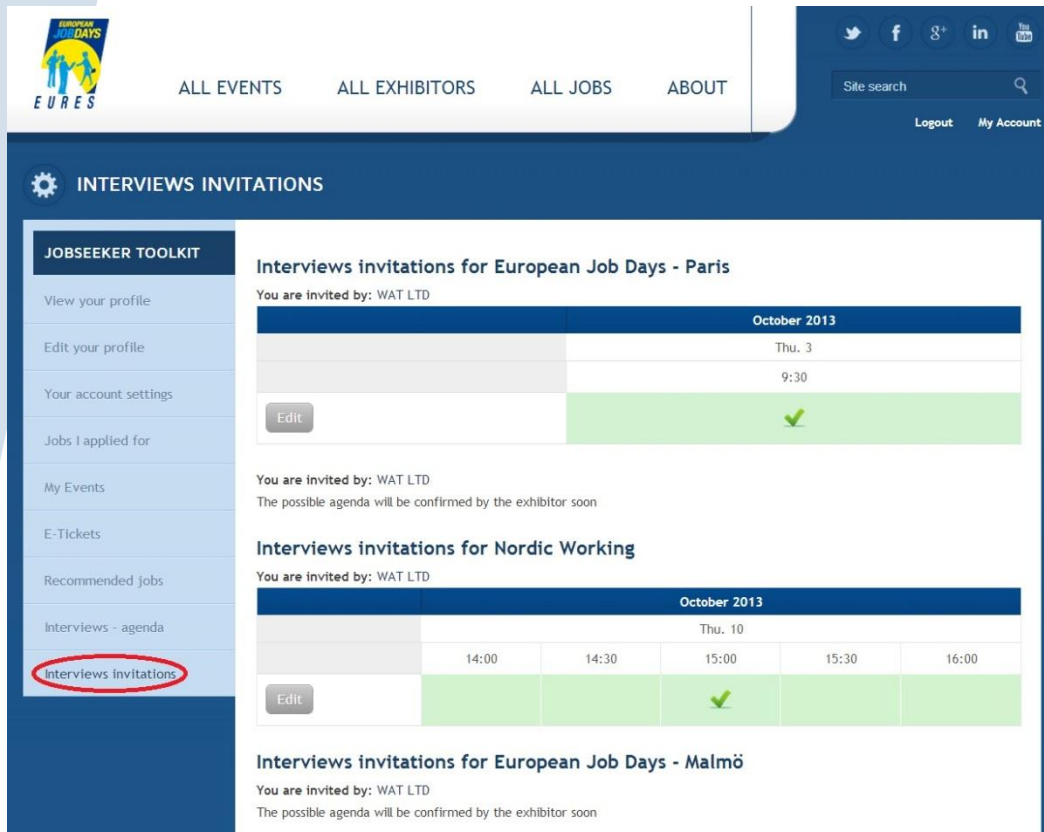


The screenshot shows the EURES Jobseeker interface. At the top, there is a navigation bar with the EURES logo, 'ALL EVENTS', 'ALL EXHIBITORS', 'ALL JOBS', and 'ABOUT'. On the right side of the navigation bar, there are social media icons for Twitter, Facebook, Google+, LinkedIn, and YouTube, along with a search bar and 'Logout' and 'My Account' links. The 'My Account' link is circled in red. Below the navigation bar, there is a 'JOBS I APPLIED FOR' section. On the left side of this section, there is a 'JOBSEEKER TOOLKIT' menu with options: 'View your profile', 'Edit your profile', 'Your account settings', 'Jobs I applied for' (circled in red), 'My Events', 'E-Tickets', 'Recommended jobs', 'Interviews - agenda', and 'Interviews invitations'. The main content area shows a list of jobs with filters. The first job is 'Servicetechniker/in' with Workplace: Austria, Exhibitor: IBM, and Interview: You are not invited yet. The second job is 'exhibitortest1-JOB-2' with Workplace: Latvia, Exhibitor: exhibitortest1exhibitortest1, and Interview: You are not invited yet. The third job is 'exhibitortest1-JOB-1' with Workplace: Italy, Exhibitor: exhibitortest1exhibitortest1, and Interview: You are not invited yet. Each job listing has a 'CANCEL' button.

3. Click the “My account” section and go to “Jobs I applied for”. You can view all job listings you applied for and check their invitation status.

➤ Here, you can also cancel your job application. Interview invitation will be dispatched via e-mail once confirmed.

# Jobseeker Interview scheduling

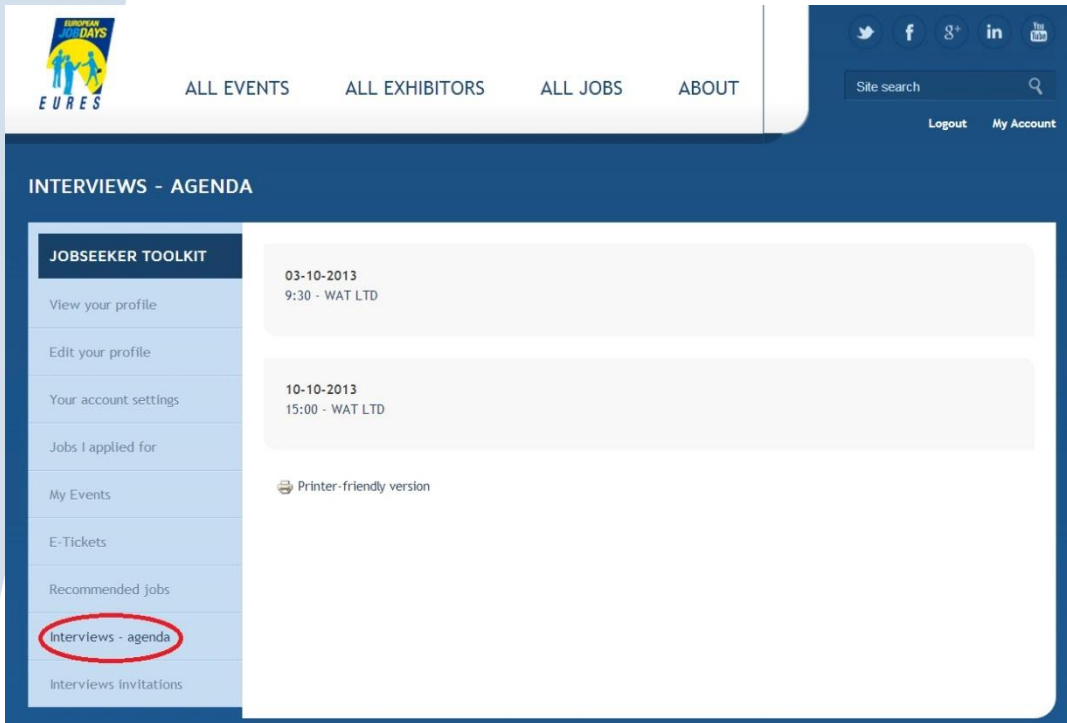


The screenshot shows the EURES Jobseeker interface. At the top, there is a navigation bar with 'ALL EVENTS', 'ALL EXHIBITORS', 'ALL JOBS', and 'ABOUT'. A search bar and social media icons are also present. The main content area is titled 'INTERVIEWS INVITATIONS'. On the left, a 'JOBSEEKER TOOLKIT' sidebar lists various options, with 'Interviews - agenda' and 'Interviews Invitations' circled in red. The main content displays three sections of interview invitations for 'European Job Days - Paris', 'Nordic Working', and 'European Job Days - Malmö'. Each section shows a calendar view for October 2013 with a table of timeslots. The 'Paris' section shows a slot on Thursday, 3rd at 9:30. The 'Nordic Working' section shows a slot on Thursday, 10th at 15:00. The 'Malmö' section shows a slot on Thursday, 10th at 15:00. Each table has an 'Edit' button and a green checkmark indicating a selection.

4. Go to “Interviews invitations” to browse your interviews.

- Select a timeslot to suggest an interview time and click the “Submit” button.
- You can also edit interview invitations by clicking “Edit”.
- Your suggestions must be confirmed by the exhibitor.

# Jobseeker Interview scheduling

A screenshot of the EURES Jobseeker Interview Scheduling interface. The page has a dark blue header with the EURES logo on the left and navigation links: ALL EVENTS, ALL EXHIBITORS, ALL JOBS, and ABOUT. On the right side of the header, there are social media icons for Twitter, Facebook, Google+, LinkedIn, and YouTube, along with a site search bar and links for Logout and My Account. The main content area is titled "INTERVIEWS - AGENDA" and features a "JOBSEEKER TOOLKIT" sidebar on the left. The sidebar contains several menu items: View your profile, Edit your profile, Your account settings, Jobs I applied for, My Events, E-Tickets, Recommended jobs, Interviews - agenda (highlighted with a red circle), and Interviews Invitations. The main content area displays two interview events: one on 03-10-2013 at 9:30 - WAT LTD, and another on 10-10-2013 at 15:00 - WAT LTD. A printer-friendly version link is also visible.

5. Go to “Interviews - agenda” to browse your scheduled interviews.



# Interview scheduling

## Video tutorial

[Link](#)



Any problems?  
Contact with :  
Wioletta Gonera  
[w.gonera@ohp.pl](mailto:w.gonera@ohp.pl)

